GRANT APPLICATION

This money will be used as startup capital for a chapter philanthropic or fundraising event advancing SOAR's mission of aiding cancer patients. Turn in this application to info.soarabove@gmail.com. Please allow up to 2 weeks for review and processing time before receiving the money.

- *If the event is not completed by the specified deadline the money, in full, is to be returned to the SOAR Executive Board.*
- *Three months after completion of the event an event report is due detailing the impact (funds raised, participation, etc.) is due.*

Chapter Name: _____

Amount Asking For: _____

Your goals for this application are to:
- Clearly define your aims and objectives
- Outline your methodology
- Provide an evaluation strategy
- Address the budget

The Basics

Event Name & Description	
Proposed Event Date & Time	
Proposed Event Location Options	
Goals *Who is this event targeted towards?* *What will hold their interest?* *How much funding do you want to bring in?* *How do you hope to achieve your goals with this event?*	
Risk Assessment *Identify possible risks and develop strategies to minimize risks.*	
Evaluation Criteria *What are the objectives?* *What are the intended/unintended outcomes?* *How will you measure effectiveness?* *What tools will you use to measure our success?*	

Specifics

Costs *Identify all costs. What are you using the money for? Be specific. Lack of specificity will result in a rejected application*	
Necessities and Actions *Please explain how you will achieve your earlier mentioned goals.* *What venue options have you researched?* *Are there special needs for your event?* *What will you charge per ticket/item?* *Who do you need to contact?* *Other information about the event.*	
Advertising *How will you advertise the event?*	
Delegation *How will you split up jobs for your chapter members?* *Please create a list of what each board member will be doing in terms of operations.*	